

# HUD's Office of Native American Programs Training Announcement

## QuickBooks Intermediate Training

January 23, 2018

Registration and sign-in begins at: 8:30AM

Instruction begins at 9:00 AM - 4:30 PM



### Overview

AAHA will host a 1 (one) day training on QuickBooks Intermediate. The training will use real world examples from the US Department of Housing and Urban Development (HUD) and Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA). The QuickBooks Intermediate training will include a variety of topics including; Multiple Users; Customizing QuickBooks; Managing Lists; NAHASDA focused Accounts Receivable and Payable; Payroll; Importing and Exporting and Reconciliations.

### Trainer

**Cindy Byfield**, is a QuickBooks Certified Professional with over 15 years of experience training business professionals. She has taught and consulted for a wide range of organizations, including non-profits

### Who should attend?

Intermediate users: With a year or two of QuickBooks experience under your belt, you're probably pretty confident in the specific areas of the program that you've been using on a regular basis. But, did you know, there may be more features that you can be taking advantage of? Whether you have a specific question or problem or simply want to learn more about QuickBooks, our training will help you develop your skills and address your unanswered questions.

**Location:** The Dimond Center Hotel  
700 E Dimond Blvd  
Anchorage, AK 99515  
(907) 770-5000

**For DISCOUNTED RATES please inform the reservation desk you are attending an Association of Alaska Housing Authorities (AAHA) training.**

### Registration:

- ▶ To register for the in-person training, please [click here](#)
- ▶ To register by phone call Cynthia Gurisko at AAHA at (907) 330-8397 or email: [cgurisko@aahaak.org](mailto:cgurisko@aahaak.org)
- ▶ Registration for this workshop is FREE!



ASSOCIATION OF  
ALASKA HOUSING AUTHORITIES

*Building communities, empowering Alaskans.*



Office of Public & Indian Housing

