

HUD's Office of Native American Programs Training Announcement

QuickBooks Intermediate Training

June 10, 2019

Registration and sign-in begins at: 8:30 AM

Instruction begins at 9:00 AM - 4:30 PM



*Please note: Cancellation can take place due to low enrollment or unforeseen circumstances (i.e. government shut down). AAHA will alert participants as soon possible should this occur. Enrollment numbers will be assessed a week prior to the training dates.

Overview

AAHA will host a 1 (one) day training on QuickBooks Intermediate. The training will use real world examples from the US Department of Housing and Urban Development (HUD) and Native American Housing Assistance and Self-Determination Act of 1996 (NAHASDA). The QuickBooks Intermediate training will include a variety of topics including; Multiple Users; Customizing QuickBooks; Managing Lists; NAHASDA focused Accounts Receivable and Payable; Payroll; Importing and Exporting and Reconciliations.

Trainer

Rob Jordan is Co-Owner of Dare to Know LLC., a built environment consulting firm. Rob has more than a decade of experience providing clear, concise, and cogent solutions for housing entities, non-governmental organizations, and executives. He developed High Quality Standards and Uniform Physical Conditions Standards trainings, and organized the Developing Alaska's Sustainable Housing (DASH) 2012 conference for Association of Alaska Housing Authorities (AAHA). Rob holds an MA and BA from the University of Alaska Fairbanks. He has served as an Executive Director, President, CEO, Program Manager, Grants Administrator, and Data Manager during his career.

Who should attend?

This course is designed for those QuickBooks users that already feel that they have a good grasp on the basics or have a working knowledge of QuickBooks. This training is targeted at users that do data entry in Quickbooks, produce lists, financial reports, produce payroll and account reconciliation for TDHE's.

Location: The Dimond Center Hotel
700 E Dimond Blvd
Anchorage, AK 99515
(907) 770-5000

GOVERNMENT RATES available for attendees of Association of Alaska Housing Authorities training. Register online with Group Code AAQUICK

Registration:

- ▶ To register for the in-person training, please [click here](#)
- ▶ To register by phone call Cynthia Gurisko at AAHA at (907) 330-8397 or email: cgurisko@aahaak.org
- ▶ Registration for this workshop is FREE!



ASSOCIATION OF
ALASKA HOUSING AUTHORITIES

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Office of Public & Indian Housing

