HUD's Office of Native American Programs
Training Announcement

EPIC Workshop
May 1, 2018 in Juneau, AK
Sign-in and computer set up begins at 8:30 AM
Instruction begins at 9:00 AM

*Please note: Cancellation can take place due to low enrollment or unforeseen circumstances. Participants will be alerted as soon possible should this occur. Enrollment numbers will be assessed a week prior to the training dates.

Overview

Starting May 1, 2018, submission of the 2019 Indian Housing Plan/Annual Performance Report (IHP/APR) will be through the new EPIC on-line web reporting system or the Adobe fillable PDF version of the IHP/APR with an approved waiver.

On May 1, 2018, the Alaska Office of Native American Programs (AONAP), in conjunction with the Tlingit-Haida Regional Housing Authority (THRHA), is offering a workshop for the new EPIC reporting system for the IHP/APR in the THRHA's conference room located at 5446 Jenkins Drive, Juneau, AK. A total of 30 seats are available for the EPIC workshop. The workshop will begin with attendee sign-in and computer setup from 8:30 to 9:00 AM with class beginning at 9:00 AM. HUD staff will present the system in detail and walk attendees through the EPIC reporting process with a break at 12:00 for lunch. After lunch, attendees are invited to return and work on their 2019 IHPs or receive individual training. HUD Staff will be available to answer questions or assist in troubleshooting problems while attendees input their IHPs into the system. Even if the 2019 IHP is not ready, attendees can bring their 2018 IHP and enter it into the system for practice and to further familiarize themselves with the tools of the reporting system until 4:00 PM. The afternoon time is optional for attendance if early travel arrangements are necessary for attendees.

All attendees must **pre-register** to attend this course and sign up for EPIC access. Registered attendees will be sent instructions on how to request a user identification in Secure Systems for EPIC access. This must be completed prior to the course. Attendees need to bring a laptop computer with wireless capability or a tablet with Internet Explorer (version 11 or higher) already installed to access the EPIC system during the training. Only one computer or tablet is needed per IHP, so if two or more people are attending for the same entity, one computer can be shared during the workshop. Attendees will also need their approved 2018 or draft 2019 IHP to enter into the EPIC system as part of the workshop.

The Alaska ONAP is also offering this class in Fairbanks (May 10, 2018) and Anchorage (April 26, 2018). For further information contact Shawn Duthie, Lead Grants Management Specialist at 907-677-9877 or Huston Prescott, Grants Evaluation Specialist at 907-677-9868.

Who should attend?

This workshop is designed for the individuals who will perform the data entry and submission approval of the IHP/APR into the on-line EPIC system for Alaska Tribes and Regional Housing Authorities (RHA)/Tribally Designated Housing Entities (TDHE).

Location:
Tlingit-Haida Regional Housing Authority
5446 Jenkins Drive
Juneau, AK 99801
(907) 780-6868

Registration:
- To register for the **EPIC Workshop** please click here
- To register by phone call Cynthia Gurisko at AAHA at (907) 330-8397 or email: cgurisko@aahaak.org
- Registration for this workshop is FREE!

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